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| INTERNAL RESEARCH GRANT APPLICATION FORM |

### Application Details

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| Contact Number | College or Research Center | email | Job number | Lead PI |
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### Project Details

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| Project Number |  |
| Project Title |  |
| Project Type | Collaborative Grants  Institutional Collaboration Grants  Governmental and Industrial Collaboration Grants  Innovation and Knowledge Transfer Grants  National Capacity Building Grant  Humanities and Social Sciences Grants  Interdisciplinary Research Grant |
| Proposal Type | New Proposal  Resubmission |

**List of Team Members (Provide here the information as reported in the “Application Details” on the iGrants submission system)**

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| Name | Role in Project | College | Job ID | Email | Contact Number |
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### Alignment with research priorities

**First choice for aligning the research proposal with research priorities**

Choose an item.

**Second choice for aligning the research proposal with research priorities**

Choose an item.

### Compliance and Ethical Considerations

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| Type of Ethical Compliance Required | Description | Status | Related Committee | Approval Date (if Any) | Approval Number (if Any) |
| Human Subjects | Research involving human participants to ensure ethical and legal compliance. | □ Yes / □ No | Institutional Review Board (IRB)  [QU-IRB@qu.edu.qa](mailto:QU-IRB@qu.edu.qa) | Click or tap to enter a date. |  |
| Hazardous/Biological Materials | .Research involving biological materials or biohazard risks to ensure safety. | □ Yes / □ No | Institutional Biosafety Committee (IBC)  [QU.IACUC@qu.edu.qa](mailto:QU.IACUC@qu.edu.qa) | Click or tap to enter a date. |  |
| Animal Subjects | .Research involving the use and care of animals in scientific studies. | □ Yes / □ No | Institutional Animal Care and Use Committee (IACUC)  [QU.IACUC@qu.edu.qa](mailto:QU.IACUC@qu.edu.qa) | Click or tap to enter a date. |  |

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| Declaration | Declaration Form | Status |
| Originality of Proposal | I confirm that the idea presented in my proposal is original and does not duplicate any previous work. | Yes |
| Funding Status | I declare that my proposal has not been previously funded, either partially or fully, by any other source. | Yes |
| Submission Status | I confirm that the research proposal has not been submitted more than once within the current cycle and will not be submitted to any other funding body at the time of submission until the results are announced. In the event that the proposal wins funding from Qatar University, it will not be submitted to obtain funding from any other body. | Yes |
| Use of Artificial Intelligence Tools | During the preparation of this work, the authors used ………………………….(e.g. Gramerly AI) for ………………………..….(e.g. language refinement and readability improvements). After using the tool, the authors carefully reviewed and edited the content as needed and take full responsibility for the final version of the proposal. | Yes |
| Acknowledgment of Research Grants | I commit to acknowledging all relevant research grants in all research outputs resulting from this project, including scientific articles, reports, presentations, and any other scientific production. | Yes |
| Providing Outputs to the RO | I commit to sending a copy of all research outputs resulting from this project to the Research Support Office immediately upon publication. | Yes |
| Proper Use of Funding | I acknowledge that, in the event the funding is granted, I will use the funds allocated for this project strictly in accordance with the approved budget and solely for research purposes. I accept full responsibility for any misuse or unauthorized use | Yes |

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| BLIND QU INTERNAL GRANTS APPLICATION TEMPLATE |

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| **Application Details** | |
| Project Number | Project Title |
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| **Research Proposal Abstract (up to 300 words)** |
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| **Rebuttal**  In case of resubmission with grade B, provide the needed answers to the previous review comments.  Please also highlight the changes/enhancements in the ‘ Research Plan and Expected Outcome. |
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### Research plan and expected outcomes (Do not exceed 12 pages, excluding references)

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| **Objectives/Significance**  List the goals and objectives of the research proposed to test a hypothesis, create a novel or original design, solve or understand a specific problem, address a critical obstacle to progress in the field, gain new knowledge in the subject, or develop new technology. Also, describe how the outcome might answer the research question. |
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| **Background or Literature Survey (two pages recommended)**  Briefly outline background research, knowledge, or information that has led to the current project proposal, assess existing data or qualitative analysis, and discuss how the outcome data from your project will fill the gaps in existing knowledge in the relevant field. |
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| **Preliminary Data or Studies (if any)**  Discuss your preliminary data or studies that are pertinent to the intended project application. |
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| **Research Design and Methodology (at least five pages)**  Describe the research design, including an outline of the experimental plan, procedures, and analyses to be used to accomplish the specific objectives of the proposed research project. If applicable, you may consider doing some of the following:   * describe how data will be collected, statistically analyzed, and interpreted * describe clearly any new concepts, approaches, tools, or technologies for the proposed project * describe any modifications in methodology and advantages over existing methodologies * describe the potential difficulties or limitations of the proposed procedures and provide alternative approaches to achieve the specific objectives |
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| **Work Plan and Technical Description**  Describe the Work Packages defining your project activities. Define for each WP:   * the objectives, * the responsible person and the involved researchers/students, * the timeline (Start Date and End Date) * the detailed description of the work (it is recommended to define Tasks T1, T2… ), * the deliverables (tangible outcomes produced by the tasks (one or Several deliverables D1, D2… could be produced by a single Task) |
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| **Data Management and Sharing Plan**  Describe your comprehensive data management strategy. Your plan should address the following key areas:   * Objectives * Responsible Person and Participating Researchers/Students * Timeline (Start Date and End Date) * Detailed Description of Work (It is recommended to define tasks as T1, T2, etc.) * Deliverables (Tangible outcomes produced by the tasks — one or multiple deliverables such as D1, D2, etc. can result from a single task) * Contribution of Team Members * In the project work packages, describe the contribution of different team members to ensure that the research challenge is addressed from multiple perspectives. Also, discuss the resources utilized from different universities (e.g., laboratories, equipment, external industrial and governmental partners) to carry out the proposed activities. * Data and Information Management and Sharing * Risk Management and Mitigation Plans |
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| **Contribution of Different Team Members**   * Provide a justification of the PI's capability and in coordinating the project and their research teams, as well as in achieving the proposed plan. * Also include a brief profile of the other principal investigators and their roles in the project. |
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| **Research Skills Development**   * Please include a detailed plan for developing research skills within the research proposal. This plan should explain how the project will contribute to building local capacity — whether through the mandatory training of graduate students, the development of early-career researchers, or the transfer of technical knowledge to stakeholders in Qatar. |
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| **Impact and Project Key Performance Indicators (KPIs)**   * Describe your plan to disseminate research outcomes. * Project Impact and Key Performance Indicators (KPIs) * Effectiveness of Collaboration and Partnerships * Please use the table below to quantify the research outcomes (e.g., number of journal papers, patent disclosures, technology transfers, etc.). The research outcomes KPIs will be used to evaluate the project's success. |
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